Responding to Disclosure, Suspicions and Allegations – Inside Rounders

People within Rounders are ideally placed to recognise or receive concerns relating to the welfare of young people. Everyone has a responsibility to respond to these concerns whether they relate to a child’s home or family situation; a community situation or involves incidents within the team or sport. Children rely on adults being alert to indicators that a child might be being abused

**5.1 How to Respond to a Disclosure from a Young Person**

**Actions to Take**

If a young person informs you directly that he/she, or another young person, is concerned about someone’s behaviour towards them the person receiving information should:

* React calmly so as not to frighten or deter the young person;
* Tell the young person that he/she is not to blame and that he/she was right to tell;
* Take what the person says seriously, recognising the difficulties inherent in interpreting what it is said by a young person
* Keep any questions to an absolute minimum to ensure a clear and accurate understanding of what has been said;
* Reassure the young person but DO NOT make promises of confidentiality, which might not be feasible in light of subsequent developments;
* Record in writing exactly what has been said using the young person’s words as soon as possible. Use Rounders England Incident Report Form[[1]](#footnote-1) and forward to the Rounders England Safeguarding Officer who will make a decision about whether or not the form should be forwarded to Children’s Social Care Services and Police (as directed) and to Rounders England Lead Safeguarding Officer;
* Seek advice immediately from Rounders England Lead Safeguarding Officer –

**Alison Howard**

Office Hours: 0114 2480357 or Outside Office Hours: 07931 741345

Or contact the Rounders England Deputy Lead Safeguarding Officer

**Siân Barnett**

Office Hours: 0114 2480357

If both are unavailable the local Children’s Social Care Services or Police should be contacted immediately, they will advise on the action to be taken, including advice on contacting the parents. Expert advice can also be provided by the NSPCC Helpline on 0808 800 500 for adults or ChildLine on 0800 1111 for children.

**Actions to Avoid**

The person receiving the disclosure should not:

* Panic;
* Allow their shock or distaste to show;
* Ask questions other than to clarify that you have enough information to act;
* Speculate or make assumptions;
* Make negative comments about the alleged abuser;
* Approach the alleged abuser;
* Make promises or agree to keep secrets.

**N.B.** It may not be that all young people are able to express themselves verbally.

Communication difficulties may mean that it is hard for them to complain or to be understood. Sometimes it is difficult to distinguish the signs of abuse from the symptoms of some disabilities or conditions, in relation to the nature of the individual’s impairment. However, where there are concerns about the safety of a young person, record exactly what has been observed in detail and follow the procedures to report these concerns as detailed in 5.3.

**5.3 Responding to Concerns about possible abuse from INSIDE Rounders**

If a young person informs you directly that he/she is being abused within the Rounders environment or through your own observations or through a third party, you become aware of possible abuse or poor practice within the sport you must **REACT IMMEDIATELY**. See Flowchart 3.

* Ensure the safety of the young person – if the young person needs immediate medical treatment, take the young person to hospital or call an ambulance, inform doctors of your concerns and ensure they are aware it is a child protection issue;
* Inform the parent/carer of the report unless they are suspected of being the abuser (in which case do not inform them of the concern)

**Reporting Procedures**

* Contact the Club Welfare Officer (CWO) immediately. If, following consideration, the allegation is about poor practice then the Club Welfare Officer will report it to Rounders England Lead Safeguarding Officer. If the Club Welfare Officer is unavailable or is the subject of the allegation, then the matter should be reported directly to Rounders England Lead Safeguarding Officer; If he/she is unavailable the local Children’s Social Care Services or Police should be contacted immediately, they will advise on the action to be taken, including advice on contacting the parents. Expert advice can also be provided by the NSPCC Helpline on 0808 800 5000 or ChildLine on 0800 1111
* Make a full and factual record of events utilising the Incident Report Form (a copy of this can be found in the appendix as *Template 4*) and forward a copy of the recorded information to Rounders England Lead Safeguarding Officer who will take the appropriate action.

**Flowchart 3**

The Reporting Process for concerns of Poor Practice or Possible Abuse from **INSIDE** Rounders

If you are concerned about the behaviour of another adult or child/young person **in Rounders** towards a child/young person

If the child requires immediate medical attention, call an ambulance and inform the emergency services that there is a child protection concern

Designated Officer

**Appeal Procedure**

**Serious poor practice, poor practice with wider implications, alleged child abuse refer to statutory agencies**

Possible processes

* Child protection investigation
* Criminal Investigation/proceedings
* Investigation under disciplinary proceedings - including possible temporary suspension of person accused.
* refer information about individuals who may pose a risk to children to the ISA

Rounders England Lead Safeguarding Officer guarding Officer

Report concerns to the Club Welfare Officer who will:

* Complete Rounders England Incident Report Form
* Report to Rounders England Lead Safeguarding Officer
* Where urgent concerns or RE Lead Safeguarding Officer is unavailable; refer immediately to the Children’s Social Care Services/Police and copy the Incident Report Form to both them and Rounders England Lead Safeguarding Officer.

**Alleged minor poor practice**

Referred back to Team by the NGB Lead Officer with advice on process to be followed

* Complaints procedure
* Disciplinary process
* No further action

Rounders England Child Protection Case Management Group  
decides which ‘route’ the case should take.

1. [↑](#footnote-ref-1)