



Workforce Educators Code of Practice

Rounders Workforce Educators are working in a position of trust and should therefore endeavor to adhere to these following guidelines to ensure they behave in a professional way at all times and hence avoid any complaints regarding their personal behaviour, competence or conduct. Any complaints against Workforce Educators will be fully investigated and any Workforce Educator who is found to have acted against this code will be dealt with which could include temporary or permanent bans, being put in place to protect the welfare of candidates.

All Rounders England Workforce Educators are required to abide by the following Code of Practice and the Rounders England Safeguarding policy and procedures:

Rounders England Workforce Educators*:-

- Must adhere to all guidelines and policies laid down by Rounders England as the Governing Body
- Must never misrepresent their qualifications, membership or professional competence to anyone at any time
- Must never advocate the use of prescribed drugs or banned performance enhancing substances
- Must follow the relevant course manuals while delivering any course
- Should arrive at the venue at least 30 minutes prior to the start time
- Should be aware of the Renewal of Membership that can be found on the Rounders England website
- Should read and be aware of the Rounders England relevant Policies & Procedures
- Should not publicly criticise other tutors, assessors or coaches
- Should encourage candidates to adhere to the 'Coaches Code of Practice' or 'Umpire Code of Practice'
- Should consistently strive to project a favourable image of Rounders by displaying high personal standards. These should include:
 - Having a healthy personal appearance
 - Not smoking while tutoring /assessing
 - Not drinking alcohol before or while tutoring/assessing
 - Not using inappropriate or abusive language
- Should have a responsibility, within the limits of their control, for the health and safety of the candidates
- Should take all reasonable steps to establish a safe working environment, in keeping with regular and approved practice within Rounders
- Should use activities suitable for the candidates and their needs
- Should prepare candidates for the activities being undertaken and make them aware of their personal responsibilities in terms of safety
- Should constantly seek ways of increasing the personal and professional development of candidates
- Should welcome evaluations of their Tutoring/Assessing by candidates, fellow tutors/assessors and Rounders England approved persons
- Should be enthusiastic in the sessions conducted
- Have access to a telephone for immediate contact to emergency services if required

* Workforce Educators include Tutors, Assessors and Internal Verifiers.

I confirm I have read the above Code of Practice and agree to abide by its content			
Name (Capitals):			
Signed:		Dated:	

This Code is in place to ensure the safety of both the individual signing up to the code and anyone they come in to contact with. If at any time you have any concerns regarding the safety of any individual, in particular children and young people you should contact your Welfare Officer whose details can be accessed via the club notice board or website. Alternatively you can contact the Lead Safeguarding Officer at Rounders England, whose details are available at www.roundersengland.co.uk

