



## **Rounders England Annual Statement of Assurance 2019/ 20**

### **CONTENTS**

Foreword  
Statement of Our Commitment  
Our Mission  
Vision  
Legal & Statutory Responsibilities  
Governance Assurance  
Operational Assurance  
Signed Confirmation

### **FOREWORD BY THE CHAIR & CEO**

Rounders England's mission is to encourage people to get active and sustain a healthy lifestyle to support the national agenda for better physical and mental health. Despite ongoing challenges in public funding, Rounders England remains committed to our mission as set out in the corporate strategy. This statement demonstrates the high standard of financial management and governance requested by Sport England and implemented by the employees of Rounders England.

### **STATEMENT OF OUR COMMITMENT**

Rounders England operate, advocate and support an effective and protective governance structure ensuring we have a fully robust control framework that is 'fit for purpose' and complies with the governance and compliance requirements as regulated by Sport England. We will deliver and evidence our assurance accountabilities with integrity, transparency and prudence fulfilling our obligations to our customers, partners and associates. We seek to be proactive rather than reactive in order to deliver a sustainable, first class service to our membership and affiliates.

### **OUR MISSION**

Connecting people through rounders

## VISION

As an ambitious and innovative national governing body it is essential that our governance and compliance framework is robust yet flexible enough to accommodate new initiatives and opportunities to help drive our performance and expand our network safely and securely within the relevant regulatory frameworks, to a wider audience thereby maximising our impact and credibility within the sports sector. Equally our commitment to providing excellent customer standards supported by first class products and unyielding commitment to high levels of customer service is paramount to assuring our customers and stakeholders of the continued success and future sustainability of Rounders England.

As part of our strategic vision we will deliver:

- **Jaw dropping performance and participation**
- **Powerful allies and partners**
- **High visibility and profile**
- **Control of our destiny**

## LEGAL & STATUTORY RESPONSIBILITIES

Rounders England is incorporated as a private company limited by guarantee with the Registrar of Companies for England and Wales registration number 05032099. Our returns to Companies House are up to date including our latest audited accounts provided by our accountants I.R. Collins & Co, Bridge House, Dronfield, S18 2XL.

Our articles of association, company rules and statutory policies are regularly reviewed in accordance with new legislative, strategic or operational needs providing a solid infrastructure that fulfills all legislative requirements of the Companies Act 2006.

Our Board of Directors have been vetted and classed as fit and proper persons to carry out their duties in accordance with the laws governing directorships of a limited company.

Rounders England is registered with the Information Commissioners Office (ICO) as a data controller and data processor under data protection legislation including GDPR registration number no. Z1052751.

Our obligations extend to fulfilling all our statutory obligations to HMRC in terms of document returns and payments including VAT, PAYE and Company taxes where relevant. Our Vat registration number is 241 7749 93

## GOVERNANCE ASSURANCE

Rounders England complies with Sport England's highest level (Tier 3) of mandatory requirements and principle outcomes of governance which underpin the framework of our self-assurance.

The Principle Outcomes are summarised below:

- 1. Organisations shall have a clear and appropriate governance structure, led by a Board which is collectively responsible for the long-term success of the organisation and exclusively vested with the power to lead it. The Board shall be properly constituted, and shall operate effectively.**
- 2. Organisations shall recruit and engage people with appropriate diversity, independence, skills, experience and knowledge to take effective decisions that further the organisation's goals.**
- 3. Organisations shall be transparent and accountable, engaging effectively with stakeholders and nurturing internal democracy.**
- 4. Organisations shall uphold high standards of integrity, and engage in regular and effective evaluation to drive continuous improvement.**
- 5. Organisations shall comply with all applicable laws and regulations, undertake responsible financial strategic planning, and have appropriate controls and risk management procedures.**

Each outcome has been evidenced and validated by Sport England to ensure we are operating lawfully and to the required standards befitting a national governing body in sport. A comprehensive breakdown of all self-assurance supporting outcomes is available on our website at <https://www.roundersengland.co.uk>

## OPERATIONAL ASSURANCE

As an incorporated company Rounders England fulfills all the legislative and assured requirements in the following operational areas including but not limited to: statutory returns or evidence including mandatory operating policies and procedures, statements of intent and records of activity in key business areas related to:

- Financial Procedures including Direct or Indirect Public and Private Funding or Investments
- Equality & Diversity
- Employment Law including all associated acts and regulations
- Health & Safety
- Internet including our Website, Web addresses, Members Platform & Social Media Regulations
- Corporate Governance including Business Risk and Insurance
- Commercial Law including the Sale of Goods and Services
- Data Protection including GDPR

## SIGNED CONFIRMATION STATEMENT

As the principal individuals responsible for the strategic and operational delivery of Rounders England we hereby confirm that during 2019/20 our business has been conducted in accordance with proper standards and law and that public money was properly accounted for and used economically, efficiently and effectively. Additionally, we are satisfied that our organisation has done everything within its power to comply with Sport England's new gold standards set out in "A Code for Sports Governance". Copy available at: [https://www.sportengland.org/media/11193/a\\_code\\_for\\_sports\\_governance.pdf](https://www.sportengland.org/media/11193/a_code_for_sports_governance.pdf)



Natalie Justice-Dearn  
Chief Executive Officer  
Rounders England



Katherine Knight  
Chair  
Rounders England