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Checklist

Area	Check	Tick when Completed
Pitch Checklist	Make sure that the pitch is a minimum of 150m (width) x 100m (depth)	
	Use Cones or similar for the Batters in/Batter Out lines and make sure each cone is 2 m from the next so that people are socially distant	
Before Play	Ensure that no more than 30 people will be attending a game.	
	Ensure the Umpires have equipped themselves with their own clipboards/pens and laminated score sheets –and have plastic visors (a recommendation).	
	Ensure if bats are being shared that they are numbered so that the same people use the same bat each time limiting contact with the bat.	
	Ensure that all equipment that is to be used is sanitised before play.	
	Ensure that the first aid kit contains PPE such as gloves, face masks and aprons.	
	Ensure that all players are aware that they must bring their own hand sanitiser to the game.	
	Ensure that the travel arrangements to and from the rounders game are known – if people have to travel together, please make sure that they do so under the guidance mentioned in the Return To Play document and risk assessments.	
	If subs are to be paid, make sure that players either make a bank transfer OR bring the correct money. If bringing money, a container should be made available to place the correct money – once everyone has paid, the container sealed and put away. No one should touch the container apart from the person who collects the subs. The container should be sanitised before money goes in and once it's sealed.	
	The COVID-19 Officer should complete the track and trace requirement by taking names, email address and phone numbers of all people attending. These must be destroyed after 21 days.	
During Play	All participants should regularly sanitise hands during the game and must do so when swapping from batting to fielding.	
	Each team should bring 2 balls preferably brand new to a game. Balls must be disinfected during an innings and at the change of play.	



After Play	Visiting Team to leave the venue first	
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Covid-19 Officer Job Description

Introduction

Before rounders restarts, Rounders England requires each club, team or group running organised rounders sessions or matches to nominate an individual who will take on the role of the Covid-19 Officer. This can be one person who does it for all sessions, or it can be undertaken by different people within the club, team or group.

The Covid-19 Officer will be responsible for ensuring that each rounders session is run in line with Rounders England's Return to Play guidelines.

It is recommended that the Covid-19 Officer role is taken on either by the Club Welfare Officer or Club Secretary as they are already familiar with the club's existing health and safety policies and procedures. Coaches should also take on the role as it is their responsibility to ensure all training sessions are carried out with all the correct health and safety procedures during their coaching sessions.

Roles and responsibilities of the Covid-19 Officer

- Be the main point of contact within the club/team with regard to Covid-19.
- Be aware of Government guidelines and Covid-19 related safety, hygiene and social distancing protocols – free training is available through CIMPSA – www.cimpsa.co.uk
- Make sure that club, team or group's sessions are compliant with the guidance.
- Ensure all players attending sessions understand the guidelines for the session.
- Make sure that the 3rd party venue has been liaised with so that the venue is complying with Covid-19 guidance.
- Ensure that all training sessions use a pre booking system so that the number of players attending are manageable under government guidelines.
- For matches make sure that it is only the players playing that attend and umpires. Only under special circumstances should spectators attend. When spectators do attend, they must adhere to strict 2-metre social distancing.
- Ensure that all contact details of players, umpires and spectators are collected through an opt in Self Declaration form which will be retained safely for 21 days and then disposed of in line with GDPR regulations.

If any participant (player/coach/umpire/spectator) has symptoms of Covid-19 they must notify the Covid-19 Officer. The person with symptoms should seek a test promptly and follow the NHS Track and Trace procedure - <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/>



All participants (players/coach/umpire/spectator) have a responsibility to notify the Covid-19 Officer should they get symptoms of Covid-19. If this happens, then the Covid-19 Officer should notify all participants from that group that someone has reported symptoms.

The Covid-19 Officer may join and play at sessions or games but must be counted in the total number of people at the venue.

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COVID-19 Risk Assessment Template

HAZARD	RISK	PEOPLE AT RISK	CONTROL MEASURES	COMMENTS/ ACTIONS	RESIDUAL RISK RATING L M H	SEVERITY RISK RATING L M H	INITIAL IF ALL IN PLACE
Pitch	Clashing with other pitches – participants from different games running into each other.	All Participants	Make the rounders pitch larger than normal Note: A rounders pitch in Rounders England's Official rule book is 100m x 60m	Make sure that the rounders pitch is 150m x 100m (15,000 sq. m)- Team/league organiser to talk to venues to ensure pitches are the recommended size.			
Travelling to the session / game	Participants spreading COVID-19 by travelling together to rounders games.	All participants	Advise all participants to travel to the game separately or with people from within their bubble.	If this isn't possible – advise that people who travel together wear face coverings, have windows open, face away from each other and regularly sanitise hands before and after being in transport.			



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<p>Participants with Symptoms of COVID-19</p>	<p>Attending the session / game whilst symptomatic</p>	<p>All participants</p>	<p>Anyone showing symptoms of COVID-19 must self-isolate as per the Government guidance and not go to play rounders.</p>	<p>Anyone showing symptoms of COVID-19 must not attend the session/game. They should inform their COVID-19 officer immediately.</p> <p>COVID-19 Officer should inform all previous attendees who have been in contact with the symptomatic person during the last 21 days.</p>			
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Equipment sharing	Transference of COVID-19 between participants	All Participants	Advise not to share equipment / minimise equipment-sharing	<p>Participants to sanitise equipment regularly.</p> <p>Bats</p> <p>Where bats are shared, ensure they are numbered so that the same participants use the same numbered bat throughout the game.</p> <p>Balls</p> <p>Where possible, use 2 balls during a game to minimise sharing between teams.</p>			
Social Distancing	Ensuring all participants are socially distant where possible	All participants	Communicate in advance with all participants on social distancing requirements throughout arrival, warm up, game and departure.	<p>Remind players pre match about social distancing.</p> <p>Mark out social distancing areas for the batters in/out.</p>			

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Hygiene and Sanitisation	To make sure participants regularly sanitise hands	All Participants	Ensure all participants know to bring their own sanitiser to the venue.	Have organised sanitising time – before during and after the session / game.			
First Aid	Close contact required (non-social distance) with injured participants	First Aider and injured participants	Make sure all First Aid kits have PPE within them	First Aider to sanitise themselves immediately once they have attended to the injured participant.			
Participants that fall within the High Risk category for COVID-19	Vulnerable people being more susceptible to contacting COVID-19	High risk participants	Advise that people who are high risk do not return to play rounders	Introduce the socially distant small-sided version of the game for high risk people.			
Test and Trace	Assist with Track and Trace	All Participants	Covid-19 Officer to use a register to take the names, phone numbers and email addresses of all participants/ people attending the session/game.	NHS test and trace will contact the COVID-19 Officer to request the Test and Trace sheets if someone has tested positive.			



- Before the event commences the Event's Organiser must also complete an on the day venue Risk Assessment.

Risk Assessment Carried Out By:

Signed:

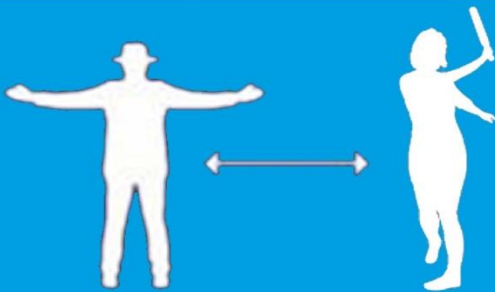
Date:

Review Date: Annually

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GUIDANCE FOR UMPIRES WHEN OFFICIATING SOCIALLY DISTANCED ROUNDERS MATCHES.



**Remain socially distant
from players at all times**



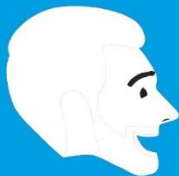
Do not touch any equipment.



**Keep own clipboard, pen and
laminated scoresheet.
Do not share.**



**Sanitise hands at
every innings break.**



**Umpires should receive line ups
verbally, or receive them via
image or text well before the
start of a match.**



**Clear visors are recommended
so verbal instructions can be
delivered clearly.**