**Rounders England Incident Report Form – Child & Young Person**

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| **Child / Young Person’s Details** |
| First Name: Surname: |
| Parents/Carer's name(s): |
| Home address:    Postcode:    Telephone number: |
| Date of Birth  Age  Age    Male  Female  Non-binary  Other (please tell us more)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Is your gender identity the same as the sex you were assigned at birth?  Yes / No  Ethnic Origin \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Your Details** |
| First Name: Surname: |
| Position: Club: |
| Home address: |
| Postcode:      Telephone number: |
| **Incident Details** |
| Date and time of incident: 24hr  Age  Age |
| Please provide details of the incident or concerns you have, including:  Date ……………..….…… Time ……………..……….  Venue: ………..……………. |
| Please detail exactly what was said, if your concerns are the result of a child speaking to you, include date, time and venue: |
| Have you spoken to the parents? Yes/ No\* If yes please provide details of what was said: |
| Witnesses to the incident Yes/ No\* If yes please provide contact details: |
| Any other relevant Information: |
| Have you spoken to the child? Yes/ No\* If yes please provide details of what was said: |
| Before speaking to the person the allegations are being made against, please speak with either your Welfare Officer or the Rounders England Lead/Deputy Lead Safeguarding Officer.  If you do speak to the person the allegations are being made against, please provide details of what was said: |
| Please provide details of further action taken to date: |
| Please continue onto a separate sheet if necessary. |
| Have you informed the statutory authorities? Please provide the name of the person and his/her contact number:  Children’s’ Social Care Services Yes/ No\* Date \_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Police Officer Yes/ No\* Date \_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Your signature: Print name:  Date: Time:  Please return to:  Rounders England Lead Safeguarding Officer  Rounders England, PO Box 4458, Sheffield, S20 9DP  E: [enquiries@roundersengland.co.uk](mailto:enquiries@roundersengland.co.uk) |
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