**Role and Responsibilities of the National Lead Safeguarding Officer**

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| **Knowledge** | **Skills** | **Tasks** |
| * Understanding of the legislation, government guidance and national framework for child protection * Understanding of the role and responsibilities of statutory agencies and Local Safeguarding Children Boards * Understanding of the planning processes - children ‘in need’ - child protection enquiries/investigations * Understanding of the types of behaviour which is harmful to children - thresholds of ‘poor practice’ - ‘abusive behaviour’ * Understanding of Rounders England’s role and responsibilities * Understanding of Rounders England’s policy and procedures related to child protection * Understanding of the core values and principles of working with children * Understanding of equality and diversity issues and child protection * Understand how abusers target and groom organisations in order to * abuse children * Understand and demonstrate best practice in prevention | * Child-focused approach * Administration and systems (records) management * Ability to promote and demonstrate anti-discriminatory practice * Advice and support provision - all levels within the organisation * Communication skills * Ability to develop and produce national level guidance and resources * Influencing skills and ability to work with conflict and with emotionally distressing matters | * Lead role in development and establishment of Rounders England’s approach to safeguarding children and young people * Key role in within Rounders England’s management * Management of cases of poor practice/abuse reported to the organisation - including records system * Management of referrals to Children’s Social Care Services and Police * Central point of contact for internal and external individuals/agencies * Represent Rounders England at external meetings related to child protection * Co-ordinate dissemination of policy, procedures and resources throughout the organisation * Provide advice and support to Welfare officers * Advise on Rounders England ’s child protection training needs and development of its training strategy * Maintain confidentiality regarding cases * Lead role in maintaining and reviewing Rounders England ’s Child Protection Implementation Plan * Ensure “standards” are met * Keep up to date with own knowledge and skills |

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| **Training & Support** |
| The National Lead Safeguarding Officer will be provided with support and training and has attended:   * UK Coaching’s Safeguarding & Protecting Children workshop * CPSU Time to Listen workshop * CRD Risk assessment workshop   The National Lead Safeguarding Officer has also been provided with a range of resources that explain the roles and responsibilities of agencies outside of the sport including:   * Working Together to Safeguard Children * What to do if you’re worried a child is being abused   The National Safeguarding Officer will be asked to liaise with their Local Safeguarding Children Board to keep abreast of current information. |