**Rounders England Incident Report Form – Child and Young Person**

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| **Child / Young Person’s Details** |
| First Name  |  |
| Surname |  |
| Parents/Carer’s name(s) |  |
| Home address |  |
| Postcode  |  |
| Telephone number |  |
| Date of Birth (DD / MM / YYYY)  |  |
| Gender | Male  Female  Non-binary  Other (please tell us more)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |
| Is your gender identity the same as the sex you were assigned at birth?   |  Yes / No  |
| Ethnic Origin |  |
| **Your Details** |
| First Name  |  |
| Surname |  |
| Position: Club |  |
| Home address |  |
| Postcode  |  |
| Telephone number |  |
| **Incident Details –** Please provide details of the incident or concerns you have |
| Date of incident (DD / MM / YYYY)  |  |
| Time of incident (24 hours)  |  |

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| Venue where the incident took place |  |
| Please detail exactly what was said, if your concerns are the result of a child speaking to you, include date, time and venue: |
| Have you spoken to the parents?  | Yes\* / No |
| \*If yes please provide details of what was said |  |
| Witnesses to the incident  | Yes\* / No |
| \*If yes please provide contact details |  |
| Any other relevant Information: |
| Have you spoken to the child?  | Yes\* / No |
| \*If yes please provide details of what was said |  |
| Before speaking to the person the allegations are being made against, please speak with either your Welfare Officer or the Rounders England Lead/Deputy Lead Safeguarding Officer.If you do speak to the person the allegations are being made against, please provide details of what was said: |
| Please provide details of further action taken to date:(Please continue onto a separate sheet if necessary) |
| Have you informed the statutory authorities? Please provide the name of the person and his/her contact number:Children’s’ Social Care Services Yes/ No\* Date \_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_\_\_\_\_\_\_\_Police Officer Yes/ No\* Date \_\_\_\_\_\_\_\_\_\_ Time \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Your signature:  |  | Print name: |  |
| Date:  |  | Time: |  |
|  |

**Please return to:**

Rounders England Lead Safeguarding Officer

Rounders England, c/o IR Collins & Co, The Bridge House, Mill Lane, Dronfield, S18 2XL

E: safeguarding@roundersengland.co.uk