



PLAY ROUNDERS MANAGER

Candidate Pack 2023

THE HEADLINES

ROLE	Play Rounders Manager
ROLE PURPOSE	<p>This role will spearhead Rounders England's efforts in creating new growth and participation opportunities.</p> <p>At the forefront of expanding the sport through a targeted approach, the Play Rounders Manager's ultimate goal is to increase the number of individuals engaged in rounders.</p>
CONTRACT	<p>Full time, 37½ hours per week</p> <p>6 months fixed term (with potential to expand linked to income generation)</p>
SALARY	Up to £30k per annum, depending on experience
LOCATION	Midlands based with requirement for national travel
CLOSING DATE	See website for closing date



A LITTLE BIT ABOUT US

We are a forward thinking and driven NGB with the opportunity to make real impact. With our new Rounders: Reconnected vision and strategic plan we are looking forward to an exciting future developing the nation's much loved game into a thriving, modern and inclusive sport that can be enjoyed by everyone. We are looking for a Play Rounders Manager to join us on our journey. We are an NGB with big opportunity and ambition. We want to support and develop the right candidate as part of your career aspirations. This post will offer the successful candidate a great CPD opportunity to bring about change and impact as well as playing a key role in us realising our ambition.

At Rounders England we are proud of the history of our organisation and have come a long way from the volunteer led association, founded in 1943. What set out as a drive to standardise the rules of the game, continues to evolve today. We are on a precipice of a dynamic future for rounders and we are excited about what lies ahead.

You will be joining Rounders England on the next phase of our journey, as we move into implementing our new ambitious 10 year strategy, [Rounders Reconnected](#). During this period we will grow and develop the nations much loved game into a thriving, modern, inclusive sport that can be enjoyed by everyone, improving the health of the nation but also connecting people, teams and communities to help build a stronger society.

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PLAY ROUNDERS MANAGER

Position reports to

Line Manager: Director of Development

Responsibility for

Deliver the relevant 'Grow' post objectives within the Rounders: Reconnected strategy.

Principal Accountabilities

1. Develop activities with partners to engage local community groups, specifically focusing on women and girls, ethnically diverse communities and low socio economic areas.
2. Set up participation leagues within designated areas.
3. Be influential and instrumental in work with partners and community groups to ensure the activity is sustainable.
4. Organise opportunities to ensure the development of an appropriate workforce such as activators, coaches and umpires that are representative of the communities we are supporting.
5. Generate income through events and leagues developed and help Rounders England secure additional funding to enhance investment.
6. Support the implement of the Rounders England strategy to grow and retain new participants in rounders.
7. Gather participation data and insight to help inform community engagement work.
8. Ensure all events and activities comply to all Rounders England policies.
9. Be responsible for performance management of relevant commissioned partners and suppliers.

10. Be responsible for a thorough measuring, monitoring and reporting system relating to the strategy objectives.
11. Be responsible for budgets in relation to participation leagues/projects and community engagement.
12. Be an active and ambitious member of the team that can help us to deliver our strategy.
13. Any other duties commensurate with the level of the post as determined by the Chief Executive Officer.

Success Measures

- Demonstrable partnership working.
- Understanding of equality issues relating to participation.
- Outstanding event organisation.
- Awareness of commercial viability.

Standard Specifications

- Attendance at relevant meetings.
- Additional travel as required to support implementation of the strategy.
- Some weekend and evening work will be necessary to engage with local partners.
- An understanding of equality issues, legislative requirements and barriers and issues that may prevent our priority groups from participating in rounders, data protection, health and safety in the workplace and all Rounders England policies.
- A willingness to undertake Continuing Professional Development.

PERSON SPECIFICATION

Relevant Skills / Abilities

Essential
Relevant experience or demonstrable record of personal achievement in a sports and/or event development
Ability to network and develop productive partnerships
Awareness and understanding of equality issues
Business planning experience, including developing and implementing operational/development plans
Experience of event organisation and delivery
Experience of behaviour change projects
Ability to use insight to inform delivery priorities
Use of data to impact project delivery
Experience of monitoring and evaluation of programme delivery
Effective decision making
Experienced in communicating with a wide variety of audiences
Proven experience of leading a project
Awareness and understanding of safeguarding issues
Desirable
Experience of organizing competitions/leagues
Experience of managing budgets

Education & Qualifications

Essential
Degree or equivalent with evidence of Continuing Professional Development

Personal Attributes

Essential
Able to influence and motivate others
Creative and Innovative
Self-motivated
Strong relationship builder
Able to execute - demonstrate an active approach
Database, IT and business system experience
Commercial thinking
Communication skills – excellent verbal, written and presentation skills
Organised and able to meet deadlines and targets
Problem solver
Determined and tenacious
Can handle multiple projects
Looks to continuously improve own capabilities



HOW TO APPLY

If you are excited by the opportunity of the role at Rounders England and have the experience and skills we have outlined, we look forward to your application. You must supply the following documents:

1. A detailed CV setting out your career history, with responsibilities and achievements.
2. A covering letter highlighting your suitability for the role and how you meet the person specification. The covering letter is an important part of your application and will be assessed as part of your application.
3. Provide details of two professional referees together with a brief statement of the capacity and over what period of time they have known you. Referees will not be contacted without your prior consent.
4. [Diversity monitoring form](#) - Your data will be stored separately from your application and will at no time be connected to you or your application.



Send your CV and cover letter to:
enquiries@roundersengland.co.uk

If you would like to discuss this opportunity further, you can speak with Natalie Justice-Dearn on 07411 477 849

